CITY OF HAMILTON
CITY COUNCIL MEETING
January 3, 2017
7:00 PM

MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and be placed as the first item of New Business.)
   a. Claims to be paid on January 4, 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS
    a. Appoint Council President for 2017
    b. Appoint Council Representative to City Boards for 2017
       • Planning Board
       • Zoning Commission
    c. Public Hearing for the purpose of taking public comment regarding Zone Request No. 2016-02 submitted by Dr. Eli Johnson, with consent of the property owners, for property addressed as 322 and 324 North 8th Street. The request is to rezone the property from Multiple Family Residential (RM) to Professional Services Business (PS) Zone District.

   1st Reading Ordinance No. 375 – An Ordinance of the City of Hamilton City Council approving the request of landowners to rezone the property addressed as 322 and 324 North 8th Street, Hamilton, Montana, legally described herein, from Multiple Family Residential (RM) to Professional Services Business (PS) Zone District in accordance with the City of Hamilton Municipal Code

13. NEW BUSINESS

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJORN
MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
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   a. Claims to be paid on January 18, 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
   a. Public Hearing for the purpose of taking public comment regarding Zone Request No. 2016-02 submitted by Dr. Eli Johnson, with consent of the property owners, for property addressed as 322 and 324 North 8th Street. The request is to rezone the property from Multiple Family Residential (RM) to Professional Services Business (PS) Zone District.

   2nd Reading Ordinance No. 393 – An Ordinance of the City of Hamilton City Council approving the request of landowners to rezone the property addressed as 322 and 324 North 8th Street, Hamilton, Montana, legally described herein, from Multiple Family Residential (RM) to Professional Services Business (PS) Zone District in accordance with the City of Hamilton Municipal Code

   b. Public Hearing for the purpose of taking public comment regarding an amendment to the annual budget for Fiscal Year 2017. The amendment will increase the Sewer Fund budget allocation from $984,258 to $1,032,558 (an increase of $48,300)

   Resolution No. 1314 – A Resolution of the Hamilton City Council revising the Expenditure Budget for Fiscal Year 2017 (July 1, 2016 – June 30, 2017)

   c. Reschedule July 4, 2017 City Council meeting

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJORN
CITY OF HAMILTON
CITY COUNCIL MEETING
February 7, 2017
7:00 PM

MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
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   a. Claims to be paid on February 8, 2017
   b. Payroll Reconciliation Reports for November and December 2016
   c. Payroll Reconciliation Report for January 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS
    a. Collective Bargaining Agreement between the City of Hamilton and the Hamilton Police Association for a 3-year term (July 1, 2016 – 6/30/2019)
    b. Confirm Appointment and Regular Employee Status for Police Officer Joshua Scoggins
    c. Confirm Appointment and Regular Employee Status for Police Officer Michael Neil
    d. Resolution No. 1315 – A Resolution of the Hamilton City Council to amend the City of Hamilton Employee Handbook by adopting Policy 317 Eligible Opt-Out Arrangement – Group Health Insurance
    e. First Amendment to Street Lighting Agreement for Lighting District #16 (Arbors, Paddocks, Hamilton School District)
    f. Bond Election Public Outreach

13. NEW BUSINESS

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJORN
MEETING AGENDA

1. MEETING CALLED TO ORDER
2. ROLL CALL OF THE COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
5. CONSENT AGENDA
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   a. Claims to be paid on February 22, 2017
6. COMMENTS FROM THE PUBLIC
7. PUBLIC PRESENTATIONS
   ▪ Hamilton Walking Map – Katelyn Anderson, MSU Extension Agent
8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports
9. COMMITTEE REPORTS
10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission
11. CORRESPONDENCE
12. UNFINISHED BUSINESS
13. NEW BUSINESS
   a. Approval of Distribution Plan for Bond Election
   b. Memorandum of Understanding with SAFE for Domestic Violence Grant
   c. Public Hearing to take public comment on amendments to the Expenditure Budgets for Fiscal Year 2016 (July 1, 2015 – June 30, 2016)
      Resolution No. 1316 – A Resolution of the Hamilton City Council revising the Expenditure Budgets for Fiscal Year 2016 (July 1, 2015 – June 30, 2016)
   d. Authorization to proceed with Engineering and Construction of a Sewer Main to immediately serve 707 Desta Street at an estimated cost of $40,000
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION
15. SCHEDULE MEETINGS
16. COMMENTS FROM COUNCIL, MAYOR AND STAFF
17. ADJORN
MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
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   a. Claims to be paid on March 8, 2017
   b. Payroll Reconciliation for February 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports
      • Finance Report

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Appoint member to the Zoning Board of Adjustment for a 3-year term
    b. Resolution #1317 – A Resolution revising the original application and permission for listed employees of the City of Hamilton to possess First Interstate Bank Business Cards for payment of expenditures incurred on behalf of the City of Hamilton
    c. Resolution #1318 – A Resolution of the Hamilton City Council to adopt amendments to the City of Hamilton Finance Policy

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJORN
MEETING AGENDA

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   a. Claims to be paid on March 22, 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Public Hearing for the purpose of taking public comment regarding renewal of a Franchise Agreement between the City of Hamilton and Northwestern Corporation d/b/a/ Northwestern Energy

    1st Reading Ordinance #394 – An Ordinance of the City Council of the City of Hamilton granting to Northwestern Corporation d/b/a/ Northwestern Energy a non-exclusive Franchise and fixing the terms thereof under which said company may construct, equip, lay, maintain and operate natural gas delivery facilities in, under, upon, over and across streets, avenues, alleys, highways, bridges, easements and other public places in the City of Hamilton, Montana and may deliver and sell natural gas

    b. Baseball Agreements for the 2017 Season
       • Hamilton Babe Ruth Baseball
       • Bitterroot Red Sox American Legion Baseball Inc.
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER

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   a. Claims to be paid on April 5, 2017
   b. Payroll Reconciliation for March 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Public Hearing for the purpose of taking public comment regarding renewal of a Franchise Agreement between the City of Hamilton and Northwestern Corporation d/b/a/ Northwestern Energy

    2nd Reading Ordinance #394 – An Ordinance of the City Council of the City of Hamilton granting to Northwestern Corporation d/b/a/ Northwestern Energy a non-exclusive Franchise and fixing the terms thereof under which said company may construct, equip, lay, maintain and operate natural gas delivery facilities in, under, upon, over and across streets, avenues, alleys, highways, bridges, easements and other public places in the City of Hamilton, Montana and may deliver and sell natural gas

    b. Confirm Appointment of Drew Blankenbaker to the Zoning Board of Adjustment

    c. Confirm Employment Status of Seasonal Employees (non-probationary)
       • Sterling Maus
       • James Pope
       • Michael Williams
d. **Resolution #1319** – A Resolution of the Hamilton City Council authorizing the sale or disposal of property that has no further use of value

e. **Discussion** regarding Bond Sale

14. **NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION**

15. **SCHEDULE MEETINGS**

16. **COMMENTS FROM COUNCIL, MAYOR AND STAFF**

17. **ADJOURN**
MEETING AGENDA

1. MEETING CALLED TO ORDER

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   a. Claims to be paid on April 19, 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS
    a. Public Hearing for the purpose of taking public comment regarding renewal of a Franchise Agreement between the City of Hamilton and Northwestern Corporation d/b/a/ Northwestern Energy

    2nd Reading Ordinance #394 – An Ordinance of the City Council of the City of Hamilton granting to Northwestern Corporation d/b/a/ Northwestern Energy a non-exclusive Franchise and fixing the terms thereof under which said company may construct, equip, lay, maintain and operate natural gas delivery facilities in, under, upon, over and across streets, avenues, alleys, highways, bridges, easements and other public places in the City of Hamilton, Montana and may deliver and sell natural gas

13. NEW BUSINESS
    a. Public Hearing for the purpose of taking public comment regarding Zoning Request #2017-01 submitted by Tom Kimp for property known as 1420 N 1st Street, Hamilton, MT. The request is to rezone Lot 17A from B-2 Highway Related Business District to PS Professional Services Business District. The property is legally described as:

        Lot 17A, a tract of land located in and being a portion of the NE 1/4, Section 24, T6N, R21W, P.M.M., also being a portion of Lots 16 &17, Jeffrey & Hosford Addition, a platted subdivision of Ravalli County, Montana and being more particularly described as follows; Commencing at the Northeast corner of said Section 24, thence S. 01 33’ 29” E., a distance of 1086.30 feet to the true...
point of beginning; thence S. 00' 00' 16" E., a distance of 98.25 feet; thence S. 24' 50' 05" W., a distance of 281.07 feet; thence N. 89' 55' 40" W., a distance of 133.90 feet; thence N. 05' 12' 17" W., a distance of 276.96 feet; thence N. 36' 12' 37" W., a distance of 86.75 feet; thence N. 88' 08' 12" E., a distance of 225.93 feet to the true point of beginning, containing 1.75 acres and all according to this certificate of survey. Excepting and reserving any easements shown, also subject to all easements of record and as apparent upon the ground.

b. **1st Reading Ordinance #395** – An Ordinance of the City of Hamilton City Council approving the request of landowner: Thomas Allen Kimp, to zone the property legally described herein to Professional Services Business (PS) Zone District in accordance with the City of Hamilton Municipal Code

c. **Resolution #1320** – A Resolution relating to General Obligation Bonds, Series 2017; authorizing the issuance and private negotiated sale thereof and terms and conditions for soliciting prospective purchasers of the bonds

d. **Approval** of Encompass V2, LLC. for Architectural Design services for Ravalli Head Start on Kurtz Lane (CDBG Project)

e. **Award** Contract for construction of the Third Street Water Main Replacement & Street Improvements Project

f. **Award** Contract for construction of the Fairgrounds Road Phase 4 Trail Improvements Project

14. **NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION**

15. **SCHEDULE MEETINGS**

16. **COMMENTS FROM COUNCIL, MAYOR AND STAFF**

17. **ADJOURN**
MEETING AGENDA

1. MEETING CALLED TO ORDER
2. ROLL CALL OF THE COUNCIL
3. PLEDGE OF ALLEGIANCE
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   a. Claims to be paid on May 3, 2017
6. COMMENTS FROM THE PUBLIC
7. PUBLIC PRESENTATIONS
8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports
9. COMMITTEE REPORTS
10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission
11. CORRESPONDENCE
12. UNFINISHED BUSINESS
13. NEW BUSINESS
    a. Public Hearing for the purpose of taking public comment regarding Zoning Request #2017-01 submitted by Tom Kimp for property known as 1420 N 1st Street, Hamilton, MT. The request is to rezone Lot 17A from B-2 Highway Related Business District to PS Professional Services Business District. The property is legally described as:

Lot 17A, a tract of land located in and being a portion of the NE 1/4, Section 24, T6N, R21W, P.M., also being a portion of Lots 16 & 17, Jeffrey & Hosford Addition, a platted subdivision of Ravalli County, Montana and being more particularly described as follows; Commencing at the Northeast corner of said Section 24, thence S. 01° 33' 29" E., a distance of 1086.30 feet to the true point of beginning; thence S. 00° 00' 16" E., a distance of 98.25 feet; thence S. 24° 50' 05" W., a distance of 281.07 feet; thence N. 89° 55' 40" W., a distance of 133.90 feet; thence N. 05° 12' 17" W., a distance of 276.96 feet; thence N. 36° 12' 37" W., a distance of 86.75 feet; thence N. 88° 08' 12" E., a distance of 225.93 feet to the true point of beginning, containing 1.75 acres and all according to this certificate of survey. Excepting and reserving any easements shown, also subject to all easements of record and as apparent upon the ground.

b. 2nd Reading Ordinance #395 – An Ordinance of the City of Hamilton City Council approving the request of landowner: Thomas Allen Kimp, to zone the property legally described herein to Professional Services Business (PS) Zone District in accordance with the City of Hamilton Municipal Code
c. **Land Lease Agreement** with Gold Creek Cellular of Montana Limited Partnership d/b/a Verizon Wireless for a Cellular Tower at Riverview Cemetery

d. **Reappoint** Jim Whitlock to the Police Commission for a 3-year term

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
MEETING AGENDA

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   a. Claims to be paid on May 17, 2017
   b. Payroll Reconciliation for April 2017
6. COMMENTS FROM THE PUBLIC
7. PUBLIC PRESENTATIONS
8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports
9. COMMITTEE REPORTS
10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission
11. CORRESPONDENCE
12. UNFINISHED BUSINESS
13. NEW BUSINESS
    a. Amendment No. 2 to Professional Services Agreement with WGM Group for Ravalli Street and 9th Street Design Services not to exceed $65,130
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION
15. SCHEDULE MEETINGS
16. COMMENTS FROM COUNCIL, MAYOR AND STAFF
17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER

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   a. Claims to be paid on June 7, 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Public Hearing to take public comment regarding Zone Request No. 2017-02 submitted by Ravalli County Council on Aging for properties located in the Council Aging Subdivision. The request is to rezone Lot A-1, Lot G and Lot #E-1.

   Lot A-1: The amended plat by boundary relocation lots A, B, E, and F. Amended Plat No. 630414 of Council on Aging, a platted subdivision within boundaries of City of Hamilton, in the SW 1/4 Section 18 and NW 1/4 Section 19, T6N, R20W, P.M.M., Ravalli Co., Montana, (Amended Plat 708707). The request is to rezone the property B1 Local Business Zone District.

   Lot G: The amended subdivision of lots 1 and 2, COUNCIL ON AGING SUBDIVISION in the SW 1/4 Section 18 and NW ¼, Section 19, T 6 N, R 20 W, P.M., M. Ravalli County. The request is to rezone the property RH Residential High Density Zone District.

   Lot E-1: The amended plat by boundary relocation lots A, B, E, and F. Amended Plat No. 630414 of Council on Aging, a platted subdivision within boundaries of City of Hamilton, in the SW 1/4 Section 18 and NW 1/4 Section 19, T6N, R20W, P.M.M., Ravalli Co., Montana, (Amended Plat 708707). The request is to rezone the property PS Professional Services Zone District.
1st Reading Ordinance #396 – An Ordinance of the City of Hamilton City Council approving the request of Landowner: Ravalli County Council on Aging, to zone the property legally described herein to the Professional Services Business (PS) Zone District, Residential High Density District (RH), and Local Business District (B-1) in accordance with the City of Hamilton Municipal Code

b. Request from Steve Boshae (Cow Palace Fireworks) for annual Fireworks Show to benefit the Hamilton High School Speech, Drama and Debate team held at Hamilton High School

c. Confirm appointment of Warren Neyenuis as Library Trustee effective July 1, 2017

d. Resolution #1321 – A Resolution of the City of Hamilton City Council to adopt an Amended Finance Policy

e. Job Description for Victim Advocate Position

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
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   a. Claims to be paid on June 21, 2017
   b. Payroll Reconciliation Report for May 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Public Hearing to take public comment regarding Zone Request No. 2017-02 submitted by Ravalli County Council on Aging for properties located in the Council Aging Subdivision. The request is to rezone Lot A-1, Lot G and Lot #E-1.

Lot A-1: The amended plat by boundary relocation lots A, B, E, and F. Amended Plat No. 630414 of Council on Aging, a platted subdivision within boundaries of City of Hamilton, in the SW 1/4 Section 18 and NW 1/4 Section 19, T6N, R20W, P.M.M., Ravalli Co., Montana. (Amended Plat 708707). The request is to rezone the property B1 Local Business Zone District.

Lot G: The amended subdivision of lots 1 and 2, COUNCIL ON AGING SUBDIVISION in the SW 1/4 Section 18 and NW ¼, Section 19, T 6 N, R 20 W, P.M., M. Ravalli County. The request is to rezone the property RH Residential High Density Zone District.

Lot E-1: The amended plat by boundary relocation lots A, B, E, and F. Amended Plat No. 630414 of Council on Aging, a platted subdivision within boundaries of City of Hamilton, in the SW 1/4 Section 18 and NW 1/4 Section 19, T6N, R20W, P.M.M., Ravalli Co., Montana. (Amended Plat 708707). The request is to rezone the property PS Professional Services Zone District.
2nd Reading Ordinance #396 – An Ordinance of the City of Hamilton City Council approving the request of Landowner: Ravalli County Council on Aging, to zone the property legally described herein to the Professional Services Business (PS) Zone District, Residential High Density District (RH), and Local Business District (B-1) in accordance with the City of Hamilton Municipal Code

b. Request from Michelle Post, Groovz Studio of Dance, to extend Bandshell/Claudia Driscoll Park hours for Summer Movie Event Series

c. Request from Dominic Farrenkopf, Sapphire Lutheran Homes, for Fireworks Display on Friday, June 30, 2017 after 10:00 pm

d. Public Hearing to take public comment regarding updating the City Court Fees

Resolution No. 1322 – A Resolution of the Hamilton City Council updating City Court and Technology Fees

e. Confirm Regular Employee Status for Deputy Clerk Cynthia Fleming

f. Approval to solicit bids for Armory Remodel

g. Decision regarding Skate Park at Claudia Park

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
CITY OF HAMILTON
CITY COUNCIL MEETING
July 5, 2017
(Wednesday)
7:00 PM

MEETING AGENDA

1. MEETING CALLED TO ORDER
2. ROLL CALL OF THE COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
5. CONSENT AGENDA
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   a. Claims to be paid on July 6, 2017
6. COMMENTS FROM THE PUBLIC
7. PUBLIC PRESENTATIONS
8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports
9. COMMITTEE REPORTS
10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission
11. CORRESPONDENCE
12. UNFINISHED BUSINESS
13. NEW BUSINESS
    a. Public Hearing to take public comment regarding a proposed application to the Montana Department of Commerce’s Community Development Block Grant (CDBG) Program for the Kurtz Lane, Ravalli Head Start Expansion.
    Resolution No. 1324 – A Resolution of the City of Hamilton City Council authorizing the submittal of a Community Development Block Grant (CDBG) to expand the Ravalli Head Start facility
    b. Resolution No. 1325 – A Resolution of the City of Hamilton City Council authorizing the submittal of a Treasure State Endowment Program (TSEP) Planning Grant application to prepare a Preliminary Engineering Report (PER) to study sewer service in the Daly Avenue Service Area
    c. Public Hearing to take public comment on any part of the preliminary budget for Fiscal Year 2018 (July 1, 2017 – June 30, 2018)
    Resolution No. 1326 – A Resolution of the City of Hamilton City Council adopting a Preliminary Budget for the City of Hamilton, Montana for Fiscal Year 2018 (July 1, 2017-June 30, 2018)
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION
15. SCHEDULE MEETINGS
16. COMMENTS FROM COUNCIL, MAYOR AND STAFF
17. ADJOURN
CITY OF HAMILTON  
CITY COUNCIL MEETING  
July 18, 2017  
7:00 PM

MEETING AGENDA

1. MEETING CALLED TO ORDER
2. ROLL CALL OF THE COUNCIL
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4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
5. CONSENT AGENDA  
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   a. Claims to be paid on July 19, 2017
6. COMMENTS FROM THE PUBLIC
7. PUBLIC PRESENTATIONS
8. CITY REPORTS  
   a. Mayor’s Report  
   b. Department Reports
9. COMMITTEE REPORTS
10. BOARD AND COMMISSION REPORTS  
    a. Planning Board  
    b. Zoning Commission
11. CORRESPONDENCE
12. UNFINISHED BUSINESS
13. NEW BUSINESS  
    a. Resolution No. 1327 – A Resolution revising the original application and permission for listed employees of the City of Hamilton to possess First Interstate Bank Business Cards for payment of expenditures incurred on behalf of the City of Hamilton
    b. Resolution No. 1328 – A Resolution of the City of Hamilton City Council to adopt amendments to the Finance Policy
    c. Celebration at Claudia Driscoll Park
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION
15. SCHEDULE MEETINGS
16. COMMENTS FROM COUNCIL, MAYOR AND STAFF
17. ADJOURN
CITY OF HAMILTON
CITY COUNCIL MEETING
August 1, 2017
7:00 PM

MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and be placed as the first item of New Business.)
   a. Claims to be paid on August 2, 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Third Street Water & Street Improvements Change Order #1 - $2,929.01 Increase

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and be placed as the first item of New Business.)
   
   a. Claims to be paid on August 15, 2017
   b. Payroll Reconciliation for July 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS
   
   • Audit Report – Terry Burke

8. CITY REPORTS
   
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    
    a. Public Hearing to take public comment regarding an adjustment to the water and wastewater (sewer) rates for users of the Hamilton Municipal Water and Wastewater systems. Pursuant to Resolution #1218, Section 4, effective September 1, 2017, the monthly base rate charge and the usage charge for water and wastewater will each increase 1.3% .

    Resolution #1329 – A Resolution of the Hamilton City Council to modify the water rates for the users of the Hamilton Municipal Water System

    Resolution #1330 – A Resolution of the Hamilton City Council to modify the wastewater rates for the users of the Hamilton Municipal Wastewater System

    b. Public Hearing to take comment on any part of the final budget, assessments and tax levies for Fiscal Year 2018 (July 1, 2017 – June 30, 2018). Assessments and levies include Lighting Districts #10-12-13-14-15-16, Street Maintenance District and Downtown Hamilton Business Improvement District (DHBID)
Resolution #1331 – A Resolution of the City Council of the City of Hamilton, Montana establishing a City of Hamilton assessment for the Downtown Hamilton Business Improvement District for Fiscal Year 2018 (July 1, 2017 – June 30, 2018) in accordance with existing ordinances and state statutes

Resolution #1332 - A Resolution of the City Council of the City of Hamilton, Montana redefining the area included within the Hamilton Street Maintenance District for Fiscal Year 2018 (July 1, 2017 – June 30, 2018)

Resolution #1333 - A Resolution of the City Council of the City of Hamilton, Montana establishing a City of Hamilton mill levy assessment for the City’s Street Maintenance District for Fiscal Year 2018 (July 1, 2017 – June 30, 2018) in accordance with existing ordinances and statutes

Resolution #1334 - A Resolution of the City Council of the City of Hamilton, Montana levying a special assessment for Lighting Districts #10-12-13-14-15-16 for the City of Hamilton, Montana for Fiscal Year 2018 (July 1, 2017 – June 30, 2018)

Resolution #1335 - A Resolution of the City Council of the City of Hamilton, Montana setting at the fund level the total appropriation, property taxes and assessments required, and the total non-tax revenues for the City of Hamilton, Montana, as required by law (7-6-4030 M.C.A.), and adoption of the Final Budget as set forth for Fiscal Year 2018 (July 1, 2017 – June 30, 2018)

Resolution #1336 - A Resolution of the City Council of the City of Hamilton, Montana levying taxes for the City of Hamilton, Montana for Fiscal Year 2018 (July 1, 2017 – June 30, 2018)

c. Resolution #1337 – A Resolution of the City Council of the City of Hamilton authorizing the sale or disposal of property that has no further use or value

d. Confirm Mayor’s reappointment of Karen Mahar as City Attorney for a 2-year term

e. Approval of City of Hamilton Prosecuting Attorney Contract with John Bell, Attorney at Law, effective July 1, 2017 – June 30, 2018

f. Approval of purchase by Hamilton Volunteer Fire Department of 2017 F-550 Chassis XL 4x4 SD Crew Cab for $53,725.30

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
CITY OF HAMILTON
CITY COUNCIL MEETING
September 5, 2017
7:00 PM

MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member
   would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda
   and be placed as the first item of New Business.)
   a. Claims to be paid on September 6, 2017
   b. Payroll Reconciliation for August 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Ravalli County Pre-Disaster Mitigation Plan
       • Presentation by Eric Hoover, Director, Office of Emergency Management
       • Resolution #1338 – A Resolution of the City of Hamilton City Council adopting
         2017 Update to Ravalli County, Montana Pre-Disaster Mitigation Plan
    b. Approval of the Professional Services Agreement with WGM Group for an amount not to exceed
       $58,803 for design and construction administration of the 3rd Street Water Main Replacement
       Project from Ravalli to State Street

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and be placed as the first item of New Business.)
   a. Claims to be paid on September 20, 2017

6. COMMENTS FROM THE PUBLIC

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Approval of Audit Contact with Terry James Burke, CPA covering the period of July 1, 2016 to June 30, 2017 in an amount not to exceed $13,440
    b. Authorize the Mayor to negotiate a contract with Bechtle Architects for Design and Construction Services for Justice Center Facility/Hamilton Armory Remodel

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
CITY OF HAMILTON
CITY COUNCIL MEETING
October 3, 2017
7:00 PM

MEETING AGENDA - AMENDED

1. MEETING CALLED TO ORDER
2. ROLL CALL OF THE COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member
   would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda
   and be placed as the first item of New Business.)
   a. Claims to be paid on October 4, 2017
6. COMMENTS FROM THE PUBLIC – NON AGENDA ITEMS
7. PUBLIC PRESENTATIONS
8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports
9. COMMITTEE REPORTS
10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission
11. CORRESPONDENCE
12. UNFINISHED BUSINESS
13. NEW BUSINESS
    a. Request from Hamilton High School to waive open burning for a Homecoming Bonfire on the property of the Bitterroot Aquatic Center on October 11, 2017 from 6:00 pm to 9:00 pm
    b. Resolution No. 1339 – A Resolution of the Hamilton City Council temporarily prohibiting medical marijuana dispensaries or storefronts within the City limits of Hamilton
    c. Confirm Regular Employee Status for Public Works Secretary/Receptionist Tamara Rupp
    d. Authorize the Mayor to sign the Professional Services Agreement with WGM for an amount not to exceed $41,752 for final design of Fairgrounds Road Reconstruction Phase 6 from Old Corvallis Road to Kurtz Lane
    e. Authorize amendment to the Ravalli Street Improvements contract with WGM in an amount not to exceed $15,435 for final design of East Ravalli Street from First Street to the railroad crossing
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION
15. SCHEDULE MEETINGS
16. COMMENTS FROM COUNCIL, MAYOR AND STAFF
17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and be placed as the first item of New Business.)
   a. Claims to be paid on October 18, 2017
   b. Payroll Reconciliation Report for September 2017

6. COMMENTS FROM THE PUBLIC – NON AGENDA ITEMS

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
    a. Confirm Appointment and Regular Employee Status for Police Officer Jessica Hayward
    b. Micro Food Processing Center and Food Hub – Julie Foster, RCEDA
    c. Award Tree Trimming Contract to Missoula Valley Tree Service for $20,400.00

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER
2. ROLL CALL OF THE COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and be placed as the first item of New Business.)
   a. Claims to be paid on November 8, 2017
   b. Payroll Reconciliation Report for October 2017
6. COMMENTS FROM THE PUBLIC – NON AGENDA ITEMS
7. PUBLIC PRESENTATIONS
8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports
9. COMMITTEE REPORTS
10. BOARD AND COMMISSION REPORTS
    a. Planning Board
    b. Zoning Commission
11. CORRESPONDENCE
12. UNFINISHED BUSINESS
13. NEW BUSINESS
    a. Public Hearing for the purpose of obtaining public comments on a proposed application for a Montana Community Development Block Grant (CDBG) to assist in the constructing of a food processing facility on the existing RCEDA campus on Old Corvallis Road
       Authorize the Mayor to sign documents for the Micro Food Processing Center and Food Hub Grant
    b. Interlocal Agreement between the City of Hamilton and the Hamilton Rural Fire District for Fire Protection and Emergency Services (January 1, 2018 – June 30, 2019)
    c. Confirm Regular Employee Status for Public Works Director Donny Ramer
    d. Authorize the Mayor to sign the Professional Services Agreement with Frontier Precision for an amount not to exceed $21,915 for the City of Hamilton Geographic Information System (GIS) Project
    e. Justice Center Financing
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION
15. SCHEDULE MEETINGS
16. COMMENTS FROM COUNCIL, MAYOR AND STAFF
17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and be placed as the first item of New Business.)
   a. Claims to be paid on November 22, 2017

6. COMMENTS FROM THE PUBLIC – NON AGENDA ITEMS

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    • Planning Board
    • Zoning Commission

11. CORRESPONDENCE
    • Letter from John Farley re: Park-like setting on Southwest side of Veterans Bridge

12. UNFINISHED BUSINESS

13. NEW BUSINESS
   a. Waive Section 12.20.030 of the Hamilton Municipal Code to allow parking of vehicles at Hieronymus Park for the Valley Veterans Car Show on May 28, 2018
   b. Resolution #1340 – A Resolution of the Hamilton City Council authorizing the transfer of municipal real property that is not necessary to the conduct of City business located at 340 Cherry Street, City of Hamilton in accordance with Montana Code Annotated 7-8-4201
   c. Resolution #1341 – A Resolution of the City of Hamilton continuing temporary prohibition of Medical Marijuana Dispensaries or Storefronts with City limits
   d. Authorize the Mayor to sign contract with Bechtel Architects for the Justice Center

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member
   would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and
   be placed as the first item of New Business.)
   a. Claims to be paid on December 6, 2017

6. COMMENTS FROM THE PUBLIC – NON AGENDA ITEMS

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    • Planning Board
    • Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
   a. Resolution #1342 – A Resolution of City of Hamilton, Montana, adopting a Cooperative Purchasing Procurement
   b. Authorize the Mayor to sign Letter of Support for recreational area southwest of Veterans Bridge, Hamilton, Montana

14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN
MEETING AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL OF THE COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

5. CONSENT AGENDA
   (The Consent Agenda is where routine items are approved as a group without Council discussion. If any Council member
   would like a separate vote or discussion on any Consent Agenda item, the item will be removed from the Consent Agenda and
   be placed as the first item of New Business.)
   a. Claims to be paid on December 20, 2017

6. COMMENTS FROM THE PUBLIC – NON AGENDA ITEMS

7. PUBLIC PRESENTATIONS

8. CITY REPORTS
   a. Mayor’s Report
   b. Department Reports

9. COMMITTEE REPORTS

10. BOARD AND COMMISSION REPORTS
    • Planning Board
    • Zoning Commission

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. NEW BUSINESS
   a. **Confirm Appointment** and Regular Employee Status for Police Officer Michael Eldridge
   b. **Resolution #1343** – A Resolution of City of Hamilton City Council finding that Blighted Areas exist
      within the City of Hamilton, Montana and that Rehabilitation, Redevelopment, or a combination
      thereof is necessary for the Public Health, Safety and Welfare of the residents of Hamilton
   c. **Public Hearing** to take public comment regarding Zone Request #2017-03 submitted by Criddle
      Properties LLC for property located at 842 New York Avenue. The request is to rezone the property
      from RH – Residential High Density to PS – Professional Services Business District. The property is
      legally described as:
      Lot C-1-A, Amended Subdivision Plat no. 688393, being a portion of parcel 2 of
      Amended Lot C, Block 2, Westview Addition, Ravalli County, Montana according to
      the Official recorded plat thereof.

      **1st Reading Ordinance #398** – An Ordinance of the City of Hamilton City Council approving the
      request of Landowner: Criddle Properties LLC, to zone the property legally described herein to the
      Professional Services Business (PS) Zone District in accordance with the City of Hamilton Municipal
      Code
14. NON-AGENDA ITEMS: TOPICS FOR CONSIDERATION

15. SCHEDULE MEETINGS

16. COMMENTS FROM COUNCIL, MAYOR AND STAFF

17. ADJOURN