

**CITY OF HAMILTON
REQUEST FOR ANNEXATION
APPLICATION REQUEST # _____**

Name of Petitioner: _____
Petitioner's Mailing Address: _____
Petitioner's Phone Number: _____

Property Owner's Name: _____
Owner's Mailing Address: _____
Owner's Phone Number: _____

INFORMATION CONCERNING PROPERTY TO BE ANNEXED

Property Address (if available): _____

Legal Description:

OR: Addition _____ Block _____ Lot _____
 Section _____ Township _____ Range _____

Current Land Use: _____

Proposed use of property upon annexation: _____

Signature of Property Owner
(Mandatory)

Signature of Applicant OR
Representative if different than owner.

NOTE: NO ANNEXATION APPLICATION WILL BE PROCESSED WITHOUT A ZONING APPLICATION ATTACHED TO IT (SEPARATE APPLICATION).

OFFICE USE ONLY

\$1000.00 Non-Refundable Request Fee Paid on Date: _____ Batch # _____

Annexation:
Planning Board Public Hearing Date: _____ Recommend Approval OR Denial
City Council Public Hearing Date: _____ Approved OR Denied

Printing dates of legal ads in newspaper:
Planning Board: _____ and _____
City Council: _____ and _____

Dates of Public Hearing notices to be mailed:
Planning Board: _____
City Council: _____

IF Denied, state reason: _____

IN YOUR OWN WORDS, DESCRIBE YOUR ANNEXATION REQUEST:

IN YOUR OWN WORDS, EXPLAIN WHY YOU ARE REQUESTING ANNEXATION:

Information Attachment for Annexation

QUICKIE INFORMATION

1. There is a \$1000.00 non-refundable fee.
2. Request must be completed and at City Hall 30 days **prior** to the date of the meeting.
3. The Planning Board meets the second Wednesday of each month. Annexation requests are required to be noticed in the newspaper two times prior to the Planning Board meeting. This notification process must be repeated again before the City Council public hearing. The property owner or a representative must be present at these meetings. If the owner will not be present, a letter giving authorization to his representative must be on file.
4. Annexations require two (2) Public Hearings - one before the Planning Board and one before the City Council.

More Detailed Information

1. The Planning Board conducts the first of the two required Public Hearings. The Board meets on the second Wednesday of each month at 5:30 p.m. in the council chambers of City Hall, 223 S. 2nd Street, Hamilton, Montana. The City Council conducts the second Public Hearing after receiving a recommendation from the Planning Board. The City Council meets on the 1st and 3rd Tuesday of each month at 7:00 p.m. in the council chambers at City Hall, 223 S. 2nd Street, Hamilton, Montana. To allow for the required public notice requirements, there is a minimum of a 30 day period between the date which the Planning Board acts on the application and any City Council hearing.
2. A notice of your intent will have been published in the Ravalli Republic legal notices and will be sent to the neighboring property owners within 300 feet of your property, thus allowing comment, either pro or con.

The following items are needed when a request for an Annexation is submitted:

1. The completed application form, "Request for Annexation" (ATTACHED).
2. a \$1000.00 non-refundable processing fee.
3. **A completed zoning application requesting the zoning classification that will be established for the property upon annexation to the City (separate application).**
4. A copy of the recorded plat showing the parcel of land for which the annexation is being requested. This can be obtained from the Ravalli County Clerk and Recorder's office. If the property has been surveyed since the original plot was recorded, the most recent survey should be provided.
5. A copy of the Deed or Notice of Purchaser's Interest, which will document the applicant's ownership interest in the property (also obtained from the Clerk and Recorder).
6. A legal description of the area being requested for annexation, which can be obtained from the Ravalli County Clerk and Recorder's Office.
7. A detailed description and map indicating the provision of public utilities to serve the proposed annexation parcel.
8. A map and listing of the legal property owners owning property within 300 feet of the exterior boundaries of the property which are the names and addresses of the property owners currently recorded in the County Clerk and Recorder's office.
9. Site plan of the actual property to be zoned/rezoned.
10. Feel free to provide any other items as you desire, example: photographs, drawings, etc..

THE APPLICANT OR HIS DESIGNATED REPRESENTATIVE MUST APPEAR IN PERSON AT THE HEARING. A DESIGNATED REPRESENTATIVE MUST HAVE A LETTER FROM THE PROPERTY OWNER NAMING HIM/HER AS THE REPRESENTATIVE. NO REQUESTS WILL BE APPROVED WITHOUT PERSONAL REPRESENTATION.

IT IS THE CITY'S POSITION THAT THE BURDEN OF PROVIDING COMPLETE DETAILED INFORMATION ON THE PROJECT FALLS ON THE APPLICANT. FAILURE TO PROVIDE SUCH INFORMATION WILL ADVERSELY AFFECT THE APPLICATION.

ELISABETH HALLETT
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HAMILTON, MT 59840

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1210 PRINCETON
BILLINGS, MT 59102

BILLY CONN
MARGARET CONN
P.O. BOX 12
HAMILTON, MT 59840

WILLIAM CROW
MILDRED CROW
P.O. BOX 371
HAMILTON, MT 59840

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ALICE HARBAUGH
103 S. 8TH
HAMILTON, MT 59840

ALAN MATTHEWS
SUSAN MATTHEWS
109 S. 8TH
HAMILTON, MT 59840

B. LAY, E. WILDEY, B.
RICHARDS, J & J APPLEBURY
123 S. 8TH
HAMILTON, MT 59840

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CYNDI ANDERSON
114 ROARING LION RD.
HAMILTON, MT 59840

EVERGREEN KIDS CORNE
201 S. 8TH
HAMILTON, MT 59840

DOTTIE GINN
JUNE GINN
923 S. SHOSHONE LP.
HAMILTON, MT 59840

DOROTHY PEARCE
PATRICIA CUCHINE
16 TINA AVE.
MISSOULA, MT 59802

SUE ANN PETERSON
219 S. 8TH
HAMILTON, MT 59840

ORA LEE EUSTACE
212 S. 9TH
HAMILTON, MT 59840

RENE EUSTACE
3988 ROSEWOOD LN.
DARBY, MT 59829

LORELEI YOUNG
P.O. BOX 782
CAMP VERDE, AZ 86322

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219 S. 9TH
HAMILTON, MT 59840

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KIM ZACHA
1355 SUMMERDALE RD.
CORVALLIS, MT 59828

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JOAN BAKER
815 STATE
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YVONNE GARVIN
749 W. MAIN
HAMILTON, MT 59840

ROBERT WEBER
VIRGINIA WEBER
745 W. MAIN
HAMILTON, MT 59840

DENNIS CLAXTON
CAROLYN CLAXTON
739 W. MAIN
HAMILTON, MT 59840

PHILLIP RICHARDS
BONNIE RICHARDS
194 BELL LN.
HAMILTON, MT 59840

BERNIE SWIFT
ELIZABETH SWIFT
236 ROSE LN.
HAMILTON, MT 59840

FERNANDO VILLANUEVA
829 FAIRFIELD RD.
BURLINGAME, CA 94010

MICHAEL ENGLISH
P.O. BOX 11
HAMILTON, MT 59840

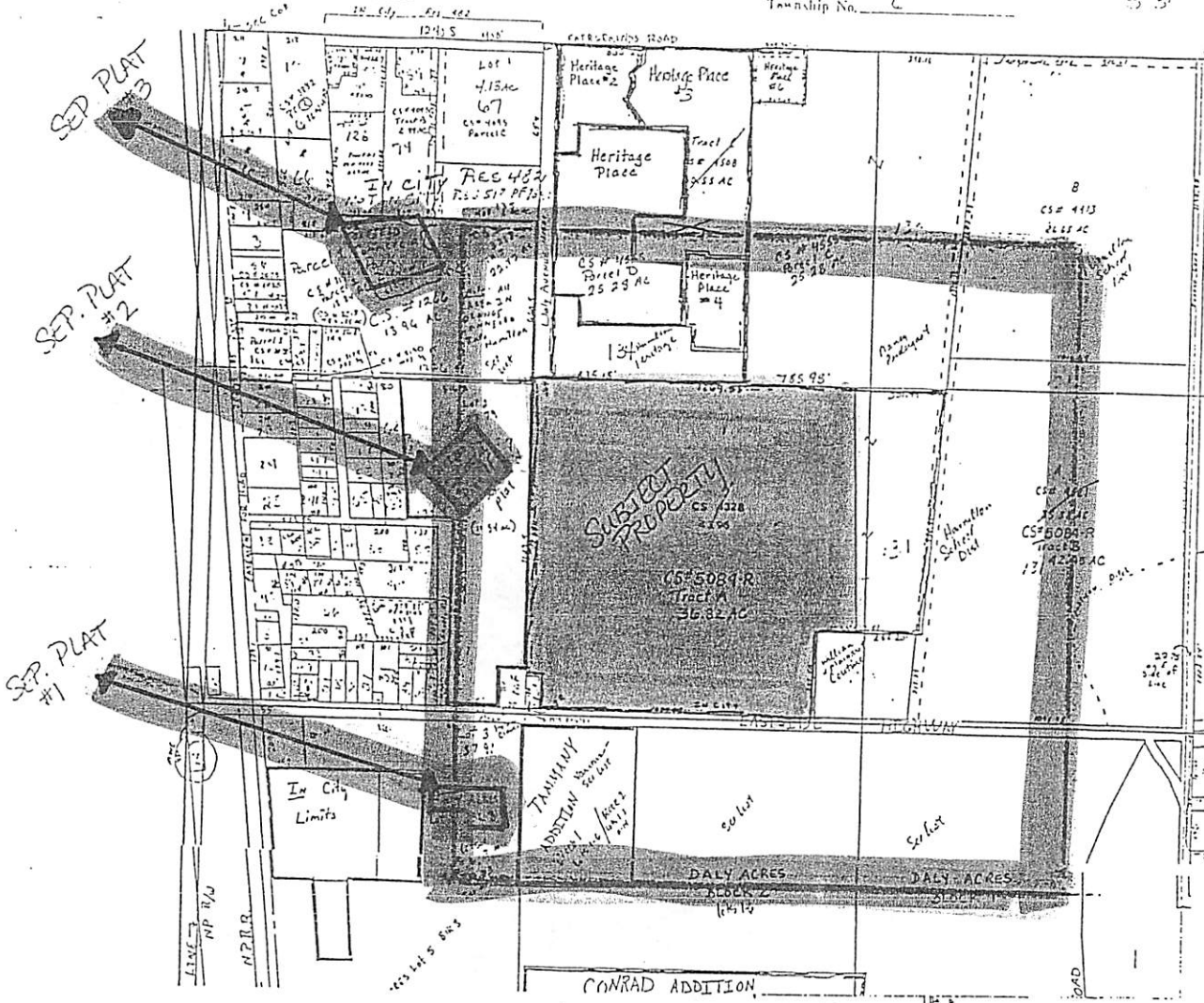
LARRY PAULSEN
118 S. 8TH
HAMILTON, MT 59840



ROBERT KIME
116 S. 8TH
HAMILTON, MT 59840

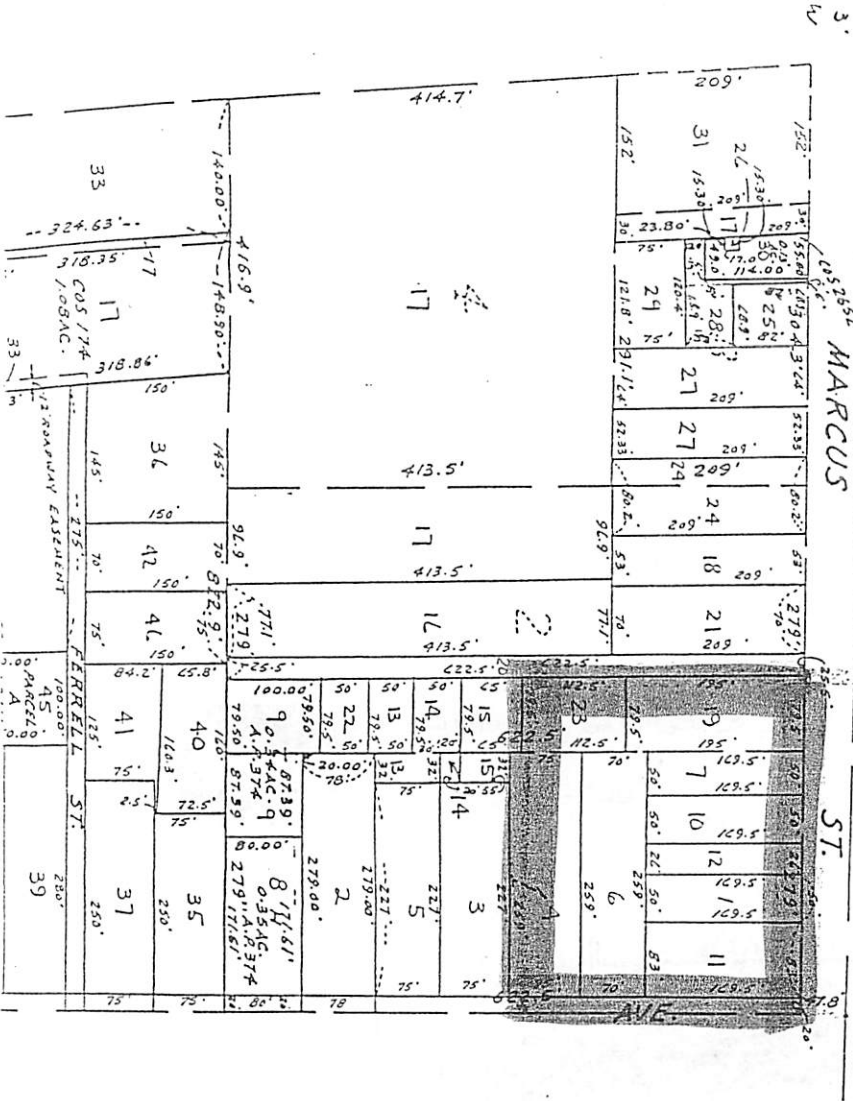
ALISE COMPTON
DARRELL WAHL
334 ROOSEVELT #4
MISSOULA, MT 59801

ELLEN REID
216 S. 8TH
HAMILTON, MT 59840

JAMES HATCHER
CYNDI HATCHER
169 S. 2ND
HAMILTON, MT 59840



 = SUBJECT PROPERTY
 = SURROUNDING 300 FEET



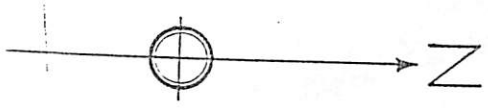
DAILY ACRES
 BLOCK 3, LOTS 1 THRU 8 AND RESERVED TRACT

DAILY ACRES
 Block 3
 Lots 1-8

DAILY ACRES
 BLOCK 3 LOTS 1-8

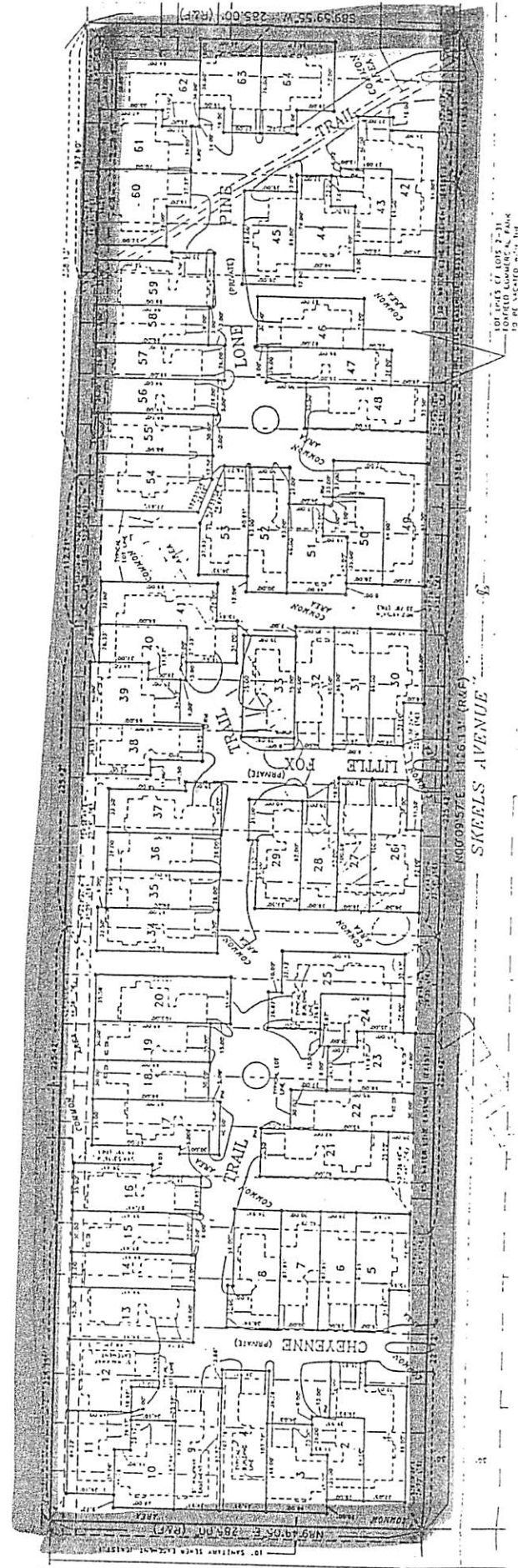
#1

-Part of Surrounding
 300 feet



#2

PART of Surrounding 300 FEET



100' COMM. PARK P.H. 2

FUXFIELD COMMERCIAL TRACT
PHASE 2
- PART OF Surrounding
300 FEET

