

**CITY OF HAMILTON
COMMITTEE MINUTES**

DATE: May 12, 2020

NAME OF COMMITTEE: Committee of the Whole

MEMBERS PRESENT: Council President Claire Kemp,
Councilors Bielski, Mitchell, Pogachar,
Pruitt and West

MEMBERS ABSENT: None.

NOTE TAKER: Cynthia Fleming, Deputy Clerk

STAFF MEMBERS PRESENT: Donny Ramer, Public Works Director, Dominic
Farrenkopf, Mayor

Council President Kemp opened the meeting at 7:02 pm and read prepared information regarding using the online and telephone meeting software, Zoom. She asked everyone to please turn off their cell phones and advised the audience that the Committee can receive public comment for items not on the agenda during the Public Comment period.

Public Comment

None.

Approval of Minutes from 03.10.2020

Councilor West moved to approve the minutes. Councilor Mitchell seconded. The minutes were approved unanimously.

Agenda Items

• **Amendment to WGM East Ravalli Contract for construction services**

I thought I would bring this to the committee because it has been awhile since we were able to talk. Mr. Ramer gave a brief update on the East Ravalli Street project saying that the construction bid was awarded to Knife River. The project includes Highway 93 from Honey Lane past Davidson's Exxon and the Coffee Cup Café.

Mr. Ramer explained that this request is a proposal from WGM Group, Inc. for services during construction for improvement to Ravalli Street from First Street to Honey Lane. WGM completed final design of East Ravalli Street under Addendum #3 of this contract. This contract amendment covers construction staking, construction engineering and inspection, and preparation of as-built drawings. This project is budgeted in the 2019-2020 budget, with plans to begin construction in early June.

Public Works requests that the Committee move this item to Council and authorize the Mayor to amend the Ravalli Street contract with WGM in the amount of \$15,691.

Council Bielski asked if there are plans to address the west side of Ravalli, saying that the street near the Liquor Store is in bad shape and it would be nice to have it fixed for kids walking to school who cross at the light. Mr. Ramer responded that he is hoping to be able to do this next year.

Councilor West moved to send the amended contract to Council for approval. The motion was seconded by Councilor Bielski. The motion passed unanimously.

RECOMMENDATION

Send the amended contract to Council for approval.

- **Amendment to HDR contract for Water System SCADA improvements**

Donny Ramer updated the members saying that this project started last fall and was focused primarily on the Waste Water Treatment Plant (WWTP). We have the software and we all hooked into the new system. This proposal will be to add the water system, sewer lift stations and booster stations. Currently we are split on two system. This will shift over everything to the new system. HDR has done a good job. This is just for the engineering portions and will allow HDR to get the design finished.

He pointed out that HDR's Amendment No. 2 is included with this memo. HDR's scope of work includes Project Management, Process Improvement Programming, Start-up and Commissioning, Development of Instrument and PLC Specifications, Assistance with Procurement, and Services during Construction. The estimated fee associated with HDR's Amendment No.2 are \$121,000, bringing HDR's total engineering budget to \$277,415 for water and wastewater projects. This work is budgeted in the 2019-2020 Water and Wastewater Budgets in Account 930, with the funding remaining extending into the 2020-2021 proposed budget. Director Ramer requested that the Committee move HDR's amended contract to Council for approval.

Councilor Mitchell asked Mr. Ramer to explain what a booster stations is. Mr. Ramer explained that we have three wells that pump into the water distribution system. Our wells by the high school are on lower pressure. A booster pump station is a pump station designed to boost the pressure of water within the pipeline.

Councilor West would like to know what the total budget is for the project. Including the WWTP and the water system the budget is approximately \$40,000 replied Mr. Ramer.

Councilor Pogachar moved to send the amended contract to Council for approval. The motion was seconded by Councilor Bielski. The motion passed unanimously.

RECOMMENDATION:

Send the amended contract to Council for approval.

Non-Agenda Items:

Councilor West proposed possibly trying to do a project with High School art students to paint one of the signal boxes. She feels it could be something fun for students.

Council Bielski would like to know if anyone has information as to how the Farmers Market went this weekend. Mayor Farrenkopf reported that they opened the full market, but not all vendors came. City staff worked with the market all week to help them understand that they were in charge of their event and that it was the Market manager's responsibility to establish and enforce social distancing measures. He said that they worked on the barricades per Councilor Mitchell concern. The Mayor added that he will follow up on any other information.

Topics for Consideration at a Future Meeting

Councilor Kemp asked the member to think about items that we need to revisit and other topics that need to be discussed or action taken on.

Adjourn

Councilor Pogachar moved to adjourn. Councilor Mitchell seconded. The meeting adjourned at 7:23 pm.