

CITY OF HAMILTON 2016-2017 BUDGET CALENDAR

DATE	ACTIVITY
February/March	Budget Information assembled by Finance.
March 10	Budget Packets/Instructions distributed to Dept. Heads.
March 25	Dept Budget requests submitted to Finance for compilation.
May 6	Draft Budget requests completed and distributed to Mayor and Dept Heads for final review.
May 20	Final Budget review comments due to Finance from Dept. Heads.
May 31	City Council Budget Work Session – Salary budget review for all departments. Draft Expenditure Budget and preliminary revenue projections/summary provided to City Council for review. Expenditures - Administration, Special Projects/Planning, Finance, Legislative, Executive.
June 9	City Council Budget Work Session – Police, City Attorney, City Court, DHBID, Fire Department.
June 16	City Council Budget Work Session – Public Works including, water, wastewater, streets, building inspection and parks and cemetery.
June 23	City Council Budget Work Session – Capital Expenditures.
June 30	City Council Budget Work Session – Revenues and final review of capital expenditures and budget changes.
July 5	Public Hearing on Preliminary Budget. Preliminary Budget Adoption.
August 16	2016-2017 Final Budget Adoption by Resolution at City Council Meeting.
NOTE:	All City Council work sessions will begin at 7:00p.m. Dates and times subject to change.