

**CITY OF HAMILTON**  
**Resolution #1158**

**A RESOLUTION OF THE HAMILTON CITY COUNCIL ESTABLISHING A FEE SCHEDULE FOR SPECIAL EVENTS IN THE CITY PARKS AND CITY PARK FACILITIES.**

WHEREAS the City Council has, by ordinance, established Chapter 12.28, Special Events, of the Hamilton Municipal Code; and

WHEREAS in accordance with Chapter 12.28 of the Hamilton Municipal Code, the City Council is responsible for setting the Special Events application fees, park and facility rental fees, and the security deposit; and

WHEREAS, the City Council has a duty to insure that the City is managed in a fiscally prudent manner; and

NOW BE IT THEREFORE RESOLVED that the City Council hereby rescinds Resolution No. 922 and establishes the following fees pursuant to Special Events Section 12.28.060 of the Hamilton Municipal Code. All requests for Special Events in regards to City Parks and City Park Facilities will be charged an application fee, a rental fee to reserve and use a portion or all of a park or park facility and a security deposit.

**APPLICATION FEE:** All applicants will pay \$15.00.

**PARKS, FACILITIES AND STREET EVENTS FEES AND DEPOSIT**

**PARKS** - Legion Park, Claudia Driscoll Park, Hieronymus Park, River Park, Kiwanis Park

|                         |          |
|-------------------------|----------|
| <b>Rental Fee</b>       | \$20.00  |
| <b>Security Deposit</b> | \$500.00 |

**FACILITIES** - Vester Wilson Athletic Field (Baseball Field) and Community Band Shell

**Baseball Field** - available only in the '*Off Season*' and includes the Field, Bleachers, and Restrooms

|  |          |
|--|----------|
| <b>All Day Use (8 a.m. to 10 p.m.)</b> |          |
| <b>Rental Fee</b>                      | \$125.00 |
| <b>Security Deposit</b>                | \$500.00 |

|                                   |          |
|-----------------------------------|----------|
| <b>Partial Day (4 hour limit)</b> |          |
| <b>Rental Fee</b>                 | \$50.00  |
| <b>Security Deposit</b>           | \$500.00 |

**Band Shell** – Use is restricted to Music/Speech/Drama – 9:00 a.m. to dusk or 9:00 p.m., whichever is earlier, and a 4-hour limit per event

|                         |          |
|-------------------------|----------|
| <b>Rental Fee</b>       | \$20.00  |
| <b>Security Deposit</b> | \$500.00 |

**SPECIAL EVENTS REQUIRING TEMPORARY STREET CLOSURE**

**Security Deposit**

**\$500.00**

**NON PROFIT EVENT** - There will be no rental fee charged for a non-profit event that is open to the public at large. The application fee and the security deposit are still required.

(*NON PROFIT EVENT* means any religious, charitable, social, educational, or civic group which does not distribute profits or dividends to the members thereof, and where profit is not its primary objective and the event is free of charge and open to all the public.)

**NON PROFIT ORGANIZATIONS** with their base of operation within the City limits shall be entitled to a 25% discount on rental fees for events that are intended for fundraising purposes.

**DEPOSIT REFUNDS**

Requirements to receive a full refund of the security deposit following an event:

1. No damages have occurred to site, equipment or property involved in the event.
2. All garbage was removed from the event.
3. All requirements of Chapter 12.28 of the Hamilton Municipal Code and all additional terms specified on the permit are satisfied.
4. Any City property damaged as a result of a Special Event must be repaired by the Special Event sponsor within seven calendar days of the conclusion of the Special Event.

**RENTAL CRITERIA**

1. Each facility is rented on a first come, first service basis.
2. A rental entitles the user to the use of an assigned area during reserved hours.
3. Any costs, due to damages caused by renter or any person(s) within their party, is the responsibility of the renter. This includes but is not limited to vandalism, damage or destruction caused by abusive use, garbage left at the site, or equipment which was moved that is not replaced to its original location (i.e. trash cans, picnic tables, benches, bases on ball fields, bleachers, etc).

DATED this 6 th day of July, after motion, second, and approval at a regular council meeting of the Hamilton City Council.



APPROVED:

Jerry E. Steele  
Jerry E. Steele, Mayor

ATTEST:

Rose M. Allen  
Rose M. Allen, City Clerk